



Shiplake C.E. Primary School
Memorial Avenue
Shiplake , Oxon
RG9 4DN
0118 940 2024
office.3810@shiplake.oxon.sch.uk

Shiplake CE Primary School – Breakfast Club

CLUB OPENS ON MONDAY 25TH APRIL 2022 – BOOKINGS NOW BEING TAKEN!

Shiplake CE Primary School Breakfast Club aims to provide pupils of all ages with a safe and fun place to start their school day. Breakfast Club is open to all pupils and we will do our best to accommodate the needs of your child. If your child has special needs/disabilities and requires extra support, please discuss this with the Breakfast Club staff.

Where?

The club will take place in the School Hall and will provide a quiet, safe space (for reading, etc) and a nutritious breakfast. The children will be encouraged to help themselves, sit down, talk together and then clear up their dishes. At the end of the session, we hope that the children will be fed, happy and ready to learn.

When?

The club will run from 8.00am to 8.40am each weekday during term time (excluding Inset days). Your child can be dropped off at any time between these times via the Plough Lane gate. At 8.40am the children will be released to their classrooms, ready to start the school day.

What do we offer?

We provide a healthy breakfast and we encourage all children to eat and drink something.

Each day we will offer:

- A choice of at least 3 different cereals
- Toast with a selection of spreads (eg jam, Marmite or marmalade)
- Fruit juice, milk (soya available on request) and water
- A selection of fresh fruit

Occasionally, the menu will be supplemented with seasonal treats, ie different bakery goods, porridge, yoghurts etc. Where possible, any special diets will be catered for.



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We will serve breakfast until 8.30am. If a child arrives after 8.30am they will be given a cereal bar and a glass of juice or water.

How much does it cost?

The cost of the club is £7.50 per day or £30.00 for a Monday to Friday booking. The cost does not change depending on the time you arrive or if you choose not to have breakfast with us.

We have 16 pupil places each day. These places will be allocated on a first come, first served basis.

Parents also have the flexibility to book ad-hoc sessions, where places are available, however the Breakfast Club requires a minimum of 24 hours notice. **Please do not turn up a Breakfast Club without a booking.**

Invoices for Breakfast Club will be issued via Parentmail accounts. Payments will need to be made within 7 days of the invoices being issued. The School reserves the right to refuse further bookings if fees are not paid.

If your child will be out of school for a period of authorised absence, please note that sessions during this time must be paid for to retain your child's place. Every day booked must be paid for (including absence due to sickness).

How to book your place?

Please complete and return the Registration Form attached. You will receive confirmation of the places allocated from the school office.

Please contact Mrs Harris if you have any queries regarding this provision.

March 2022



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Breakfast Club – Registration Form

If you would like your child to attend Breakfast Club, please complete this form and return it to the school office.

Child's name

Session details

Monday to Friday 8.00am to 8.40am Children sent to class at 8.40am
£7.50 per session or £30.00 per week (5 sessions)

Regular sessions

Please register my child for regular sessions

Date of first session

Please tick which days you require

Monday	Tuesday	Wednesday	Thursday	Friday

Contact details :
.....

Please indicate if your child has any special dietary requirements due to allergic reaction, cultural or religious beliefs:
.....

Please indicate any medical needs or conditions we need to be aware of
.....

Parent name Date.....

Signed.....