Shiplake C.E. Primary School
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Shiplake Church of England Primary School and Little Squirrels @ Shiplake Primary

Supporting Pupils with Medical Conditions (incorporating the Asthma Policy for Pupils)

Prepared October 2020
Reviewed and updated October 2023

Under the Equality Act 2010 we have a duty not to discriminate against people on the basis of their age, disability, gender, gender identity, pregnancy or maternity, race, religion or belief and sexual orientation.

This policy has been carefully written/reviewed and we believe that it is in line with the Equality Act 2010 as it is fair, it does not prioritise or disadvantage any pupil and it helps to promote equality at this school.

Shiplake Church of England Primary School wishes to ensure that pupils with medical conditions receive appropriate care and support at school. Children of statutory school age have an entitlement to a full time curriculum or as much as their medical condition allows. This policy has been developed in line with the Department for Education's statutory guidance released in April 2014 – "Supporting pupils at school with medical conditions" under a statutory duty form section 100 of the Children and Families Act 2014. The statutory duty came into force on 1st September 2014. The school will have regard to the statutory guidance issued. We take account of it, carefully consider it and we make all efforts to comply. In addition, "The Statutory Framework for the Early Years Foundation Stage" (section 3.46 – Health – Medicines) has been used to inform and amend this policy in relation to the inclusion of Little Squirrels @ Shiplake Primary onto the main school site.

Ofsted places a clear emphasis on meeting the needs of pupils with SEN and Disabilities, also including those pupils with medical conditions.

Key roles and responsibilities

The Local Authority (LA) is responsible for:

- Promoting co-operation between relevant partners regarding supporting pupils with medical conditions.
- Providing support, advice /guidance and training to schools and their staff to ensure Individual Healthcare Plans (IHP) (Appendix 1) are effectively delivered.
- Working with schools to ensure pupils attend full-time or make alternative arrangements for the education of pupils who need to be out of school for fifteen days

Shiplake C.E. Primary School
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or more due to a health need and who otherwise would not receive a suitable education.

The Governing Body of Shiplake Church of England Primary School and Little Squirrels @ Shiplake Primary is responsible for:

- Ensuring arrangements are in place to support pupils with medical conditions.
- Ensuring the policy is developed collaboratively across services, clearly identifies roles and responsibilities and is implemented effectively.
- Ensuring that the Supporting Pupils with Medical Conditions Policy does not discriminate on any grounds including, but not limited to, protected characteristics: ethnicity/national/ origin, religion or belief, sex, gender reassignment, pregnancy & maternity, disability or sexual orientation.
- Ensuring the policy covers arrangements for pupils who are competent to manage their own health needs.
- Ensuring that all pupils with medical conditions are able to play a full and active role in all aspects of school life, participate in school visits / trips/sporting activities, remain healthy and achieve their academic potential.
- Ensuring that relevant training is delivered to a sufficient number of staff who will have responsibility to support children with medical conditions and that they are signed off as competent to do so. Staff should have access to information, resources and materials.
- Ensuring written records are kept of any and all medicines administered to pupils.
- Ensuring the policy sets out procedures in place for emergency situations.
- Ensuring the level of insurance in place reflects the level of risk.
- Handling complaints regarding this policy as outlined in the school's Complaints Policy.

The Headteacher and other designated staff are responsible for:

- Ensuring the policy is developed effectively with partner agencies and then making staff aware of this policy.
- The day-to-day implementation and management of the Supporting Pupils with Medical Conditions Policy and Procedures of Shiplake Church of England Primary School.
- Liaising with healthcare professionals regarding the training required for staff.

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- Identifying staff who need to be aware of a child's medical condition.
- Developing Individual Healthcare Plans (IHPs).
- Ensuring a sufficient number of trained members of staff are available to implement the policy and deliver IHPs in normal, contingency and emergency situations.
- If necessary, facilitating the recruitment of staff for the purpose of delivering the promises made in this policy. Ensuring more than one staff member is identified, to cover absences and emergencies.
- Ensuring the correct level of insurance is in place for teachers who support pupils in line with this policy.
- Continuous two way liaison with school nurses and school in the case of any child who has or develops an identified medical condition.
- Ensuring confidentiality and data protection.
- Assigning appropriate accommodation for medical treatment/ care
- Voluntarily holding 'spare' salbutamol asthma inhalers for emergency use, if appropriate.

Staff members are responsible for:

- Taking appropriate steps to support children with medical conditions and familiarising themselves with procedures which detail how to respond when they become aware that a pupil with a medical condition needs help. A first-aid certificate is not sufficient.
- Knowing where controlled drugs are stored and where the key is held.
- Taking account of the needs of pupils with medical conditions in lessons.
- Undertaking training to achieve the necessary competency for supporting pupils with medical conditions, with particular specialist training if they have agreed to undertake a medication responsibility.
- Allowing inhalers, adrenalin pens and blood glucose testers to be held in an accessible location, following DfE guidance.

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School nurses are responsible for:

- Collaborating on developing an IHP in anticipation of a child with a medical condition starting school.
- Notifying the school when a child has been identified as requiring support in school due to a medical condition at any time in their school career.
- Supporting staff to implement an IHP and then participate in regular reviews of the IHP. Giving advice and liaison on training needs.
- Liaising locally with lead clinicians on appropriate support. Assisting the Headteacher in identifying training needs and providers of training.

Parents and carers are responsible for:

- Keeping the school informed about any new medical condition or changes to their child/children's health.
- Participating in the development and regular reviews of their child's IHP.
- Completing a parental consent form to administer medicine or treatment before bringing medication into school.
- Providing the school with the medication their child requires and keeping it up to date including collecting leftover medicine.
- Carrying out actions assigned to them in the IHP with particular emphasis on, they or a nominated adult, being contactable at all times.

Pupils are responsible for:

- Providing information on how their medical condition affects them.
- Contributing to their IHP, if able to do so.
- Complying with the IHP and self-managing their medication or health needs including carrying medicines or devices, if judged competent to do so by a healthcare professional and agreed by parents.

Training of staff

- Newly appointed teachers, supply staff and support staff will receive training on the 'Supporting Pupils with Medical Conditions' Policy as part of their induction.

Shiplake C.E. Primary School
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- The clinical lead for each training area/session will be named on each IHP.
- No staff member may administer prescription medicines or undertake any healthcare procedures without undergoing training specific to the condition and signed off as competent by authorized personnel, usually the school nursing team.
- School will keep a record of medical conditions supported, training undertaken and a list of teachers qualified to undertake responsibilities under this policy. They will notify Health & Safety OCC, and Risk, Insurance & Governance Manager, OCC.

Medical conditions register /list

- Schools admissions forms should request information on pre-existing medical conditions. Parents must have an easy pathway to inform school at any point in the school year if a condition develops or is diagnosed. Consideration could be given to seeking consent from GPs to have input into the IHP and also to share information for recording attendance.
- A medical conditions list or register should be kept, updated and reviewed regularly by the nominated member of staff. Each class teacher should have an overview of the list for the pupils in their care, within easy access.
- Supply staff and support staff should similarly have access on a need to know basis.
- Parents should be assured data sharing principles are adhered to.
- For pupils on the medical conditions list key stage transition points meetings should take place in advance of transferring to enable parents, school and health professionals to prepare IHP and train staff if appropriate.

Individual Healthcare Plans (IHPs)

- Where necessary (Headteachers will make the final decision) an Individual Healthcare Plan (IHP) will be developed in collaboration with the pupil, parents/carers, Headteacher, Special Educational Needs Coordinator (SENCO) and medical professionals.
- IHPs will be easily accessible to all relevant staff, including supply/agency staff, whilst preserving confidentiality. Staffrooms are inappropriate locations under Information Commissioner's Office (ICO) advice for displaying IHP as visitors /parent helpers etc. may enter. If consent is sought from parents a photo and instructions may be displayed. More discreet location for storage such as Intranet or locked file is more appropriate. However, in the case of conditions with potential life-threatening implications the information should be available clearly and accessible to everyone.

Shiplake C.E. Primary School
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- IHPs will be reviewed at least annually or when a child's medical circumstances change, whichever is sooner.
- Where a pupil has an Education, Health and Care plan or special needs statement, the IHP will be linked to it or become part of it.
- Where a child is returning from a period of hospital education or alternative provision or home tuition, collaboration between the LA /AP provider and school is needed to ensure that the IHP identifies the support the child needs to reintegrate.

Transport arrangements

- Where a pupil with an IHP is allocated school transport the school should invite a member of OCC Transport team who will arrange for the driver or escort to participate in the IHP meeting. A copy of the IHP will be copied to the Transport team and kept on the pupil record. The IHP must be passed to the current operator for use by the driver /escort and the Transport team will ensure that the information is supplied when a change of operator takes place.
- For some medical conditions the driver/ escort will require adequate training. For pupils who receive specialised support in school with their medical condition this must equally be planned for in travel arrangements to school and included in the specification to tender for that pupil's transport.
- When prescribed controlled drugs need to be sent in to school, parents will be responsible for handing them over to the adult in the car in a suitable bag or container. They must be clearly labelled with name and dose etc.
- Controlled drugs will be kept under the supervision of the adult in the car throughout the journey and handed to a school staff member on arrival. Any change in this arrangement will be reported to the Transport team for approval or appropriate action.

Education Health Needs (EHN) referrals

- All pupils of compulsory school age who because of illness, lasting 15 days or more, would not otherwise receive a suitable full-time education are provided for under the local authority's duty to arrange educational provision for such pupils.
- In order to provide the most appropriate provision for the condition the EHN team accepts referrals where there is a medical diagnosis from a medical consultant.

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Medicines prescribed by a doctor, dentist, nurse or pharmacist

We follow strict guidelines when dealing with medication of any kind in the school and nursery and these are set out below.

- Where possible, unless advised it would be detrimental to health, medicines should be prescribed in frequencies that allow the pupil to take them outside of school hours.
- If this is not possible, prior to staff members administering any medication, the parents/carers of the child must complete and sign a 'Parental Agreement for Shiplake Church of England School/Little Squirrels @ Shiplake Primary to administer medicine' form (Appendix 2).
- No child will be given any prescription or non-prescription medicines without written parental consent except in exceptional circumstances.
- No child under 16 years of age will be given medication containing aspirin without a doctor's prescription.
- Medicines MUST be in date, labelled, and provided in the original container (except in the case of insulin which may come in a pen or pump) with dosage instructions. Medicines which do not meet these criteria will not be administered.
- A maximum of four weeks' supply of the medication may be provided to the school at one time.
- School/Little Squirrels will keep controlled drugs that have been prescribed for a pupil securely stored in a non-portable container within the School Office and only named staff should have access. Controlled drugs should be easily accessible in an emergency.
- Medications will be stored in the School Office unless to do so would put a child at risk. In this instance, medication will be stored in a secure area in the child's classroom.
- Any medications left over at the end of the course will be returned to the child's parents.
- Written records (Record of medicine administered to an individual child – Appendix 3) will be kept of any medication administered to children.
- Pupils will never be prevented from accessing their medication.
- Emergency salbutamol inhaler kits may be kept voluntarily by school
- General posters about medical conditions (diabetes, asthma, epilepsy etc.) are recommended to be visible in the staff room

Shiplake C.E. Primary School
Memorial Avenue
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RG9 4DN
0118 940 2024
office.3810@shiplake.oxon.sch.uk

- Shiplake Church of England Primary School and Little Squirrels @ Shiplake Primary cannot be held responsible for side effects that occur when medication is taken correctly.
- Staff will not force a pupil if the pupil refuses to comply with their health procedure, and the resulting actions will be clearly written into the IHP which will include informing parents.
- Parents must be asked when the child has last been given the medication before coming to School/Nursery; and the staff member must record this information on the medication form. Similarly when the child is picked up, the parent or guardian must be given precise details of the times and dosage given throughout the day.
- At the time of administering the medicine, a senior member of staff will ask the child to take the medicine, or offer it in a manner acceptable to the child at the prescribed time and in the prescribed form. (It is important to note that staff working with children are not legally obliged to administer medication)
- If the child refuses to take the appropriate medication then a note will be made on the form

Non-prescription medication

- The School/Nursery will not administer any non-prescription medication containing aspirin
- The School/Nursery will not administer paracetamol (ie Calpol) AND ibuprofen to a child during the course of a day, **we will administer one OR the other**
- The School/Nursery will only administer non-prescription medication for a short initial period, (for example paracetamol will not be administered more than 3 days in a row), dependant on the medication or the condition of the child. After this time medical attention should be sought
- If the School/Nursery feels the child would benefit from medical attention rather than non-prescription medication, we will contact parents to organise for the child to be collected and seen by a medical practitioner
- If a child does exhibit the symptoms for which consent has been given to give non-prescription medication during the day, and the child has some medication on site then the School/Nursery will always seek phone permission before administering any non-prescription medication.
- For any non-prescription cream for skin conditions e.g. Sudocrem, prior written permission must be obtained from the parent and the onus is on the parent to provide the cream which should be clearly labelled with the child's name

Shiplake C.E. Primary School
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- If any child is brought to School/Nursery in a condition in which he/she may require medication sometime during the day, the Headteacher/Nursery Manager will decide if the child is fit to be left at the setting. If the child is staying, the parent must be asked if any kind of medication has already been given, at what time and in what dosage and this must be stated on the medication form

- As with any kind of medication, staff will ensure that the parent is informed of any non-prescription medicines given to the child whilst at School/Nursery, together with the times and dosage given.

Emergencies

- Medical emergencies will be dealt with under the school's emergency procedures which will be communicated to all relevant staff so they are aware of signs and symptoms.

- Pupils will be informed in general terms of what to do in an emergency such as telling a teacher.

- If a pupil needs to be taken to hospital, a member of staff will remain with the child until their parents arrive.

Day trips, residential visits and sporting activities

- Unambiguous arrangements should be made and be flexible enough to ensure pupils with medical conditions can participate in school trips, residential stays, sports activities and not prevent them from doing so unless a clinician states it is not possible.

- To comply with best practice risk assessments should be undertaken, in line with H&S executive guidance on school trips, in order to plan for including pupils with medical conditions. Consultation with parents, healthcare professionals etc. on trips and visits will be separate to the normal day to day IHP requirements for the school day.

Avoiding unacceptable practice

Each case will be judged individually but in general the following is not considered acceptable in Shiplake Church of England Primary School/Little Squirrels : Shiplake Primary:

- Preventing children from easily accessing their inhalers and medication and administering their medication when and where necessary.

- Assuming that pupils with the same condition require the same treatment.

- Ignoring the views of the pupil and/or their parents or ignoring medical evidence or opinion.

Shiplake C.E. Primary School
Memorial Avenue
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RG9 4DN
0118 940 2024
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- Sending pupils home frequently or preventing them from taking part in activities at school
- Sending the pupil to the school office alone or with an unsuitable escort if they become ill.
- Penalising pupils with medical conditions for their attendance record where the absences relate to their condition.
- Making parents feel obliged or forcing parents to attend school to administer medication or provide medical support, including toilet issues.
- Creating barriers to children participating in school life, including school trips.
- Refusing to allow pupils to eat, drink or use the toilet when they need to in order to manage their condition.

Insurance

- Teachers who undertake responsibilities within this policy will be assured by the Headteacher that they are covered by the LA/school's insurance.
- Full written insurance policy documents are available to be viewed by members of staff who are providing support to pupils with medical conditions. Those who wish to see the documents should contact the Head.

Complaints

- All complaints should be raised with the school in the first instance.
- The details of how to make a formal complaint can be found in the School Complaints Policy on the school website.

Definitions

- 'Parent(s)' is a wide reference not only to a pupil's birth parents but to adoptive, step and foster parents, or other persons who have parental responsibility for, or who have care of, a pupil.

Shiplake C.E. Primary School
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- 'Medical condition' for these purposes is either a physical or mental health medical condition as diagnosed by a healthcare professional which results in the child or young person requiring special adjustments for the school day, either ongoing or intermittently. This includes; a chronic or short-term condition, a long-term health need or disability, an illness, injury or recovery from treatment or surgery. Being 'unwell' and common childhood diseases are not covered.
- 'Medication' is defined as any prescribed or over the counter treatment.
- 'Prescription medication' is defined as any drug or device prescribed by a doctor, prescribing nurse or dentist and dispensed by a pharmacist with instructions for administration, dose and storage.
- A 'staff member' is defined as any member of staff employed by the governors of Shiplake Church of England Primary School (includes both school and Little Squirrels staff)

Named staff to administer prescribed medicine

Mrs K Page-Howie	Mr A Tugwell	Miss B Marrison	Mrs M Harris
Miss N Boyd	Mrs S Thomas	Mrs A Crick	Mrs A White
Mrs S Smith	Mrs D Boughey	Mrs K Hawkes	Mrs L Stammers
Mrs R Norman	Miss B Hendry	Mrs A Dorsett	Mrs J Assem
Mrs H Ackroyd	Mrs M Villa	Mrs H Palmer	

Policy source : 'Supporting pupils with medical conditions at school' (Department for Education) – last updated August 2017

Original document prepared October 2020
Reviewed and updated October 2023

Next review – October 2026

Shiplake C.E. Primary School
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Asthma Policy for Pupils

Statement of Intent

About one in seven children have asthma and numbers are increasing. We want to make sure that having asthma does not mean children losing out when they are at school. Most children with asthma can have a full and active life. This policy will help pupils with the management of their asthma while they are at school. This policy supplements the 'Supporting Pupils with Medical Conditions' and 'Health and Safety' policies.

Asthma register

- When a child joins the school part of their admission pack is a form to alert the school to asthma needs (Asthma Health Care Plan – Appendix 4). The return of this completed form will ensure that they are placed on the Shiplake Church of England Primary School Asthma Register. The Asthma Link person will collate the register and also contact the parents or named responsible carer, to obtain the inhalers that will be held by the school.

Indemnity

- Staff who are happy to administer medication will be provided with indemnity.
- In emergencies staff should act as any prudent parent would, which may include giving medication.
- Each inhaler provided by parents / carers for pupils to use must be within date, named and prescribed with an appropriate pharmacy label.

Access to Inhalers

- Individual pupils' inhalers are kept in a named box in their classrooms.
- Children are allowed access to their inhalers at any time in the school day, should they feel the need to use it.
- Inhalers should accompany them when taking part in off- site activities, or residential trips.

Shiplake C.E. Primary School
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RG9 4DN
0118 940 2024
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- Inhalers should be taken outside along with the register for fire drills.

Staff Awareness and action in asthma emergencies

- All staff need to be able to manage attacks. Staff will do what a 'reasonable parent' would do in the circumstances prevailing at the time.
- For mild attacks children should take their usual reliever inhaler, as per instructions.
- For severe attacks a Metered Dose Inhaler should be used. Encourage relaxation. An asthma box is kept in each classroom for the children to access.
- If the child does not

o feel better in 5-10 minutes,

o is distressed or exhausted,

o is unable to talk in sentences,

o has blue lips

o or you have any doubts

then the action required is…

- one adult should stay with pupil and use reliever inhaler via spacer while another adult dials 999 for ambulance and states that the child is having a severe asthma attack requiring immediate attention.
- Continue to give relief inhaler while help arrives as per instructions on inhaler.
- Inform parents of the situation and actions taken.
- The incident should then be recorded in the Asthma register in the main office by the person who dealt with the attack, and the entry should be signed and dated by them.

Forgotten or Lost Inhalers

- If a child's condition does not indicate the need to dial 999 i.e. not a severe attack, contact parents to bring in inhaler or collect child.
- If the child is experiencing a severe attack call 999 without delay.

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- In line with the Human Medicines Regulations 2014, Shiplake Church of England Primary School holds a 'Salbutamol' inhaler for use in emergencies. This will be used for any pupil with asthma or who has been prescribed an inhaler as a reliever medication. ***THIS CAN ONLY BE USED IF THE PUPILS PRESCRIBED INHALER IS NOT AVAILABLE AND A PARENTAL CONSENT TO ADMINISTER THE SCHOOL EMERGENCY SALBUTAMOL INHALER HAS BEEN COMPLETED AND RETURNED TO SCHOOL. (Letter of consent for use of School Emergency Salbutamol Inhaler – Appendix 5)***

Training

- The Headteacher is responsible for assessing and arranging for training needs to be met.
- Posters which contain emergency information will be displayed at key points throughout the school.

Home/School Liaison

- Parents are asked to complete and update asthma records on admission, and to update them annually. They are also required to update them more frequently if the condition or medication changes.
- Absence of parental consent should not stop staff from acting appropriately in emergencies.
- Parents will be informed if an inhaler is used during the day by use of a slip (see appendix 1), and the use of an inhaler will also be recorded in school, in the Asthma register.

Minimising exposure to triggers

Where possible…

- We will avoid feathery or furry school 'visitors'.
- We will avoid pollen producing plants.
- There is a complete ban on smoking in or on the premises.

Asthma link staff – Katherine Page-Howie/Michelle Harris

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Appendix 1 : Individual Healthcare Plan

Name of school/setting Shiplake Church of England Primary School

Child's name

Group/class/form

Date of birth

Child's address

Medical diagnosis or condition

Date

Review date

Family Contact Information

Name

Phone no. (work)

(home)

(mobile)

Name

Relationship to child

Phone no. (work)

(home)

(mobile)

Clinic/Hospital Contact

Name

Phone no.

Shiplake C.E. Primary School
Memorial Avenue
Shiplake , Oxon
RG9 4DN
0118 940 2024
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G.P.

Name

Phone no.

Who is responsible for providing support in school

Describe medical needs and give details of child's symptoms, triggers, signs, treatments, facilities, equipment or devices, environmental issues etc

Name of medication, dose, method of administration, when to be taken, side effects, contra-indications, administered by/self-administered with/without supervision

Shiplake C.E. Primary School
Memorial Avenue
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Daily care requirements

Specific support for the pupil's educational, social and emotional needs

Shiplake C.E. Primary School
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Arrangements for school visits/trips etc

Other information

Describe what constitutes an emergency, and the action to take if this occurs

Shiplake C.E. Primary School
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Who is responsible in an emergency (state if different for off-site activities)

Plan developed with

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Memorial Avenue
Shiplake , Oxon
RG9 4DN
0118 940 2024
office.3810@shiplake.oxon.sch.uk

Staff training needed/undertaken – who, what, when

Form copied to

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0118 940 2024
office.3810@shiplake.oxon.sch.uk

Appendix 2 : Parental Agreement for Shiplake CE Primary School/Little Squirrels @ Shiplake Primary to administer medicines prescribed by a doctor, dentist, nurse or pharmacist

The school/setting will not give your child medicine unless you complete and sign this form, and the school or setting has a policy that the staff can administer medicine.

Date for review to be initiated by

Name of school/setting Shiplake Church of England Primary School / Little Squirrels @ Shiplake Primary

Name of child

Date of birth

Group/class/form

Medical condition or illness

<u>Medicine</u>

Name/type of medicine

(as described on the container)

Expiry date

Dosage and method

Timing

Special precautions/other instructions

Are there any side effects that the school/setting needs to know about?

Self-administration – Y/N

Procedures to take in an emergency

NB: Medicines must be in the original container as dispensed by the pharmacy

Shiplake C.E. Primary School
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RG9 4DN
0118 940 2024
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Contact Details

Name

Daytime telephone no.

Relationship to child

Address

I understand that I must deliver the medicine personally to [agreed member of staff]

The above information is, to the best of my knowledge, accurate at the time of writing and I give consent to school/setting staff administering medicine in accordance with the school/setting policy. I will inform the school/setting immediately, in writing, if there is any change in dosage or frequency of the medication or if the medicine is stopped.

Signature(s) Date

Shiplake C.E. Primary School
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Appendix 3 : Record of medicines prescribed by a doctor, dentist, nurse or pharmacist administered to an individual child

Name of school/setting Shiplake Church of England Primary School / Little Squirrels @ Shiplake Primary School

Name of child

Date medicine provided by parent

Group/class/form

Quantity received

Name and strength of medicine

Expiry date

Quantity returned

Dose and frequency of medicine

Staff signature _____

Signature of parent_____

Shiplake C.E. Primary School
Memorial Avenue
Shiplake , Oxon
RG9 4DN
0118 940 2024
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Date

Time given

Dose given

Name of member of staff

Staff initials

Date

Time given

Dose given

Name of member of staff

Staff initials

Date

Time given

Dose given

Name of member of staff

Staff initials

Date

Time given

Dose given

Name of member of staff

Shiplake C.E. Primary School
Memorial Avenue
Shiplake , Oxon
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0118 940 2024
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Staff initials

Date

Time given

Dose given

Name of member of staff

Staff initials

Date

Time given

Dose given

Name of member of staff

Staff initials

Shiplake C.E. Primary School
Memorial Avenue
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Appendix 4 : Asthma Health Care Plan

Child's name

Year

Date of birth

Home address

Date Asthma diagnosed

Family Contact Information (x3 in case of emergency)

1.Parent/Guardians name (relationship)

Telephone number

Home

Work

Mobile

2.Parent/Guardians name

(relationship)

Telephone number

Home

Work

Mobile

Shiplake C.E. Primary School
Memorial Avenue
Shiplake , Oxon
RG9 4DN
0118 940 2024
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3.Parent/Guardians name

(relationship)

Telephone number

Home

Work

Mobile

G.P information

Name

Telephone number

Clinic/Hospital contact

Name

Telephone number

Describe how the asthma affects your child including their typical symptoms and asthma 'triggers'

Shiplake C.E. Primary School
Memorial Avenue
Shiplake , Oxon
RG9 4DN
0118 940 2024
office.3810@shiplake.oxon.sch.uk

Describe their daily care requirements including the name of their asthma medicine(s), how often it is used and the dose (eg once or twice daily, just then they have asthma symptoms, before sport)

Describe what an asthma attack looks like for your child and the action to be taken if this occurs

Advice for parents/guardians

Remember:

- It is your responsibility to tell the school about any changes in your child's asthma and/or their asthma medication
- It is your responsibility to ensure that your child has their 'relieving' medication and a 'spacer' with them in school and that it is clearly labelled with their name
- It is your responsibility to ensure that your child's asthma medication has not expired

I consent that I am happy that the above information be passed onto emergency care staff in the event of an emergency during school hours or during after-school activities.

Parent/Guardian Signature ……

Name of Parent/Guardian (printed) ……

Date ……

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Appendix 5 : Letter of consent for use of School Emergency Salbutamol Inhaler

Child's name ……

Date ……

The Human Medicines Regulations 2014 will allow schools to keep a 'Salbutamol' inhaler for use in emergencies.

This will be used for any pupil with asthma or who has been prescribed an inhaler as a reliever medication. A plastic 'spacer' will be used. Once used, this 'spacer' will be bought home by your child for future personal use. This is to avoid possible risk of cross-infection.

This can only be used if the pupils prescribed inhaler is not available.

As you child is on our Asthma Register we ask that you give your permission for the emergency inhaler to be administered should the occasion arise.

Yours sincerely

Katherine Page-Howie

Headteacher

In the event of my child displaying symptoms of Asthma and if their inhaler is not available or unusable I consent for my child to receive the school 'Salbutamol' emergency inhaler.

Parent/Carer name ……

Parent/Carer signature ……

Date ……